



**CHRIST CHURCH CHORLEYWOOD**  
*"What we nurture today, flourishes tomorrow"*



**Chess Valley  
 Primary  
 Learning  
 Trust**

**IN YEAR ADMISSIONS APPLICATION FORM 2024/2025 – PAGE 1**

This application form is for 'In Year' admission to all years outside the normal admissions process into reception class. All information with regard to admissions into our school can be found here:

<http://www.christchurchschool.herts.sch.uk/admissions/>

**Child's Details**

Child's forename: .....

Child's surname: .....

Child's date of birth (confirmation will be required): .....

Male            Female            (please circle)

Child's home address (This must be the address where the child normally lives. If this address is different from the parent/carer address, please give reasons for this. If parents share custody, this must be stated and both addresses shown):

.....  
 .....

Postcode: .....

**Parent/Carer details**

Parent/Carer 1

Title (please circle)    Mr    Mrs    Miss    Ms    Other    (please state) .....

Forename: .....

Surname: .....

Relationship to child: .....

Address (if different from child's address given, with reasons): .....

.....  
 .....

Postcode: .....

Daytime telephone: ..... Evening telephone: .....

Mobile number: .....

Email: .....

**Chess Valley Primary Learning Trust**

Registered address: The Common, Rickmansworth Road, Chorleywood, Herts, WD3 5SG  
 A company limited by guarantee registered in England & Wales; Company number **08240619**

**IN YEAR ADMISSIONS APPLICATION FORM – PAGE 2**

**Parent/Carer 2**

Title (please circle)    Mr    Mrs    Miss    Ms    Other    (please state) .....

Forename: .....

Surname: .....

Relationship to child: .....

Address (if different from child's address given, with reasons): .....

.....

.....

.....

Postcode: .....

Daytime telephone: ..... Evening telephone: .....

Mobile number: .....

Email: .....

**Additional Educational Details**

➤ Does your child have an Education Health and Care Plan (EHCP)?                      Yes    No    (please circle)

**Admissions Criteria**

The Governors will offer a place to a child with an Education, Health & Care (EHC) Plan which names Christ Church School above all others.

All parents considering applying under the worship criterion will also be required to submit a Supplementary Information Form (SIF) and Confirmation of Worship Form (CoW), by the closing date.

Please give the name, date of birth and class of any older sibling\* who will still be a pupil on roll in the main school at the time of application (\*please refer to the notes of the admissions policy for our definition of sibling).

Sibling details:

First name: .....

Surname: .....

Date of Birth: ..... Class: .....

**IN YEAR ADMISIONS APPLICATION FORM – PAGE 3**

Please select the criteria under which you wish to be considered in the table below:

In Year Admissions Policy Criteria		Please tick all relevant criteria
Any child with an Education, Health & Care Plan (EHCP) which names Christ Church School.		
1	All Looked After Children (LAC) and all Previously Looked After Children (PLAC), including those who appear (to the admissions authority) to have been in state care outside England and ceased to be in state care as a result of being adopted became subject to an adoption, child arrangement or special guardianship order	
2	Siblings of children attending the main school at the closing date for application.	
3	Children whose parents are permanent members of the staff employed in the school with a permanent contract and are permanently living with the child for the majority of his/her time.	
4	Children whose parents at the closing date of application to the school worship* at Christ Church Chorleywood and who have done so for <i>at least one year</i> up to that date.	
5	Children whose parents at the closing date for application to the school worship* at a Christian church (other than Christ Church Chorleywood) and who have worshipped at a Christian church for <i>at least one year</i> up to that date, and whose permanent home address is in the area marked on the attached map.	
6	Children whose parents' permanent home address is in the area marked on the attached map.	
7	Any other children.	
<p><i>* In the event that during the period specified for attendance at worship in the church, it has been closed for public worship and has not provided alternative premises for that worship, the requirements of these [admissions] arrangements in relation to attendance will only apply to the period when the church or alternative premises have been available for public worship.</i></p>		

**Looked After Children and Previously Looked After Children**

- Is your child in the care of a Local Authority?    Yes    No    (please circle all answers as appropriate)
- Was your child looked after by a local authority, but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order)?    Yes    No
- Was your child looked after by a local authority or government agency (outside of England), but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order)?    Yes    No

*If yes, please provide a letter or other official confirmation from Children's Services confirming the legal status of the child and the local authority/government agency with whom the child is/was in care, or a copy of the child arrangement or special guardianship order (if applicable).*

**IN YEAR ADMISSIONS APPLICATION FORM – PAGE 4**

**Parental Declaration**

I wish to apply for a place at Christ Church Chorleywood C of E School.

I certify that I am the person with parental responsibility for the child named on page 1 and that the information given is true to the best of my knowledge and belief.

I understand that any false or deliberately misleading information given on this form and/or supporting information may render this application invalid or lead to the offer of a place being withdrawn.

Parent/Carer signature: .....

Date: .....

Print name: .....

Relationship to child: .....

*The Local Governing Body of Christ Church Chorleywood C of E School (the school) will only use your information for the purpose of processing your application for a school place, to (a) deal with your requests and administer its departmental functions; (b) meet its statutory obligations; and (c) prevent and detect fraud.*

*The school may share your information (but only the minimum of information necessary to do the above and only where it is lawful to do so) with other schools within local area and Hertfordshire County Council, central government departments, law enforcement agencies, statutory and judicial bodies, community service providers and contractors that process data on its behalf.*

*The school may also use and disclose information that does not identify individuals, for research and strategic development purposes.*

**Important notice to all parents/carers**

*You must attach to this application form a copy of your council tax bill for the current year as proof of your address.*

*A copy of your child's short birth certificate will be required after the offer of a place has occurred.*

*Failure to produce the required documentation will result in your application being incomplete and therefore not considered valid.*

<b>FOR OFFICE USE ONLY</b>			
<b>Date received</b>		<b>Sibling verified</b>	
<b>DOB verified</b>		<b>Christ Church worship verified</b>	
<b>Address verified</b>		<b>Other Christian church worship verified</b>	